

Habitability Checklist for Relocated Manufactured Homes

Complete and sign this checklist to certify compliance with the Habitability Guide for Relocated Manufactured Homes. All items must be correct. A completed checklist must be submitted to the local building code official as part of the building permit process.

1. HOME SERIAL NUMBER:	2. YEAR OF MANUFACTURE
3. ADDRESS OF INSTALLATION:	
4. PERMIT APPLICANT OR AGENT NAME:	5. PERMIT APPLICANT OR AGENT SIGNATURE:

Data Plate, Serial Number & Certification Label

- Locate the serial number from the front chassis crossmember and the certification labels from the exterior siding. Cross reference to the data plate in the home. *See page 2.*
- Verify the home was certified as a manufactured home and that it was designed and constructed for the Pennsylvania climate zone.

Floors

- Floor is structurally sound. Floor coverings are secure and do not present tripping hazards.
- Floor insulation is properly installed in floor cavity, especially at access areas.
- Bottom Board is patched and secure. *See page 6.*

Walls

- Walls are structurally sound, without holes, breaks or protrusions.
- Doors and windows are operational with proper glazing. *See page 3.*
- Doors are equipped with proper hardware. *See page 3.*
- Safety glazing is provided where required. *See page 3.*

Exterior Coverings

- Roofing material free from obvious defects, holes, etc.
- Roof caps, vents, flashing, etc. are properly installed. Fireplace chimneys are the proper height (3' above the roof where it passes and 2' higher than any part of the building with 10' of the chimney).
- Siding material is free from obvious defects, holes, etc. and is properly channeled or sealed around penetrations.

Sanitary Facilities

- Plumbing system is in good working order and free from defects, leaks and obstructions. *See page 4.*
- Drain piping under the floor is properly sloped and supported every 4'. *See page 4.*
- Water supply line crossover insulation and covers are properly installed.
- Hot water appliance is properly installed and in good working order.
- Water temperature limiting device must be set properly, for home constructed after June 9, 2014, *see page 4.*

Ventilation

- Clothes dryer exhaust ducts terminate outside of the skirting crawl space enclosure. *See page 5.*
- Kitchen, bath and toilet compartment fans are operational. For homes built after Oct 25, 1993, *see page 5.*

Heating

- Heating facilities are in working order.
- Registers and grills are in place at all outlets and intakes for the heating system.

Fuel Burning Appliances

- All vents, flu pipes, chimneys, etc. are properly installed, and are free from rust, damage or any condition that could result in a leak of combustion gases into the home. *See page 5.*
- Fire-blocking is adequately installed where vents, flu pipes, chimneys or other penetrations are present in the ceiling or walls inside furnace and water heater compartments. *See page 5.*
- Fuel supply piping is properly installed and supported.
- Fuel supply piping has been tested for leaks by qualified personnel.
- Cooking range anti-tip bracket is properly installed. *See page 5.*

Electrical Systems

- All electric receptacles, switches, junction boxes, fixtures, etc. are properly installed with appropriate cover plates. *See page 6.*
- All electrical crossovers are properly assembled and secured. *See page 6.*
- Operational test assured that all electrical devices operate properly.
- Ground Fault Circuit Interrupters (GFCI) where required, test and reset properly. *See page 6.*
- All exposed metal parts likely to be energized have been bonded.
- Proper smoke detectors/alarms placement and operation. *See page 4.*
- Proper carbon monoxide alarm placement and operation, if applicable. *See page 4.*